

# Employment Opportunity: Clinical Sciences

## Alabama College of Osteopathic Medicine



Available Position: Assistant Dean of Clinical Sciences

Classification: Full-time Administration / Faculty

Location: Alabama College of Osteopathic Medicine, Dothan, AL

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The Alabama College of Osteopathic Medicine (ACOM) is now recruiting for a full-time Assistant Dean of Clinical Sciences to support and promote the activities of the Clinical Sciences Division. The Division strives for excellence in all ACOM academic programs by supporting an environment in which faculty and staff can collaborate and grow professionally in order to create a medical curriculum that brings clinical relevance to foundational basic science teachings. In particular, the Assistant Dean will lead the integration of Osteopathic Principles and Practice throughout all four years of ACOM curriculum, and support the leadership of the Associate Dean of the Division in all areas as well. This position is a mix of academic, patient care, and administrative responsibilities.

### Duties and Responsibilities:

- Educational Programs
  - Coordinate development and delivery of a curriculum containing sound Osteopathic principles of Clinical Sciences;
  - Supervise and collaborate with course and clerkship directors and the Academic Planning & Evaluation Committee for Curriculum (APECC) to assure that proper course content and integration of medically relevant osteopathic materials are presented in all educational venues within the medical curriculum;
  - Assist the Associate Dean of Clinical Sciences in oversight of the content of materials presented in medical curricula that may evolve in the college;
  - Provide leadership in assessment methodologies used to evaluate student performance of Osteopathic Principles and Practice in courses, course evaluation, and faculty performance;
  - Assist the Associate Dean of Clinical Sciences to ensure continued course improvement and faculty development for basic science and clinical faculty; and
  - Collaborate with senior faculty members within each Division or Department to mentor junior faculty in their professional development and ability to integrate Osteopathic Principles and Practice throughout the medical curriculum.
- Research and Scholarship: assuring a comprehensive learning environment
  - Collaboratively assist development and support of an environment conducive to faculty development including an excellent learning environment for students, staff, and faculty;
  - Assure the development of ACOM faculty and ACOM fellow Osteopathic teaching skills as well as strive to provide an environment and resources that promotes inclusion of Osteopathic Principles and Practice in all curricular activities;
  - Lead OPP and Anatomy course directors in developing and supporting a robust OPP/Anatomy fellows program where fellows may learn to use curricular development, delivery and assessment skills under proper supervision of OPP and Anatomy ACOM Faculty;

- Service and Community Osteopathic Awareness
  - Promote the college and its programs through participation in committees and councils within the college;
  - Represent the college locally, regionally and nationally in an appropriate manner to enhance the reputation of the college within academic and research communities and promote the success of all faculty and staff within those communities;
  - Collaboratively assist the Medical Director of the Osteopathic Clinic in the Director's duties of development and practice of osteopathic manipulative medicine in the clinic.
  
- Other Duties as Assigned by the Dean

**Required Qualifications:**

- Doctorate Degree in Osteopathic Medicine
- Demonstrated experience in effective teaching from an accredited College of Osteopathic Medicine
- Minimum ten years of experience in an academic setting
- Must hold rank of Associate or Full Professor with demonstrated administrative experience

**Preferred Qualifications:**

- Previous academic experience in an osteopathic institution or other medical college
- Demonstrated experience in one or more of the following:
  - Curriculum Development (medical and/or graduate program)
  - Research and Graduate Program Administration
  - Grant and Contract Administration

Review of applications will begin immediately. Applicants should submit an ACOM application for employment, a cover letter addressing qualifications for the position and curriculum vitae to:

Stephen Miller, DO, MPH, FACOFP, Associate Dean of Clinical Sciences  
 445 Health Sciences Blvd., Dothan, AL 36303  
[smiller@acomedu.org](mailto:smiller@acomedu.org)

Electronic submissions are encouraged.

ACOM does not discriminate on the basis of age, race, color, sex, gender, sexual orientation, religion or creed, national or ethnic origin, or disability in its programs, activities, hiring or the admission of students. This policy applies in recruitment and admission of students, employment of faculty and staff, and scholarship and loan programs. This policy is also followed in the operation of all other programs, activities and services of the College. ACOM is proud to be a tobacco-free and drug-free campus.

**ACOM MISSION**

The Alabama College of Osteopathic Medicine will provide quality, learner-centered osteopathic education, research, and service, while promoting graduate medical education, with emphasis on patient-centered, team-based primary care to serve the medically underserved areas of Alabama, the Tri-State area and the nation.