
**PRE-CLINICAL COMPETENCY COMMITTEE
CHARTER****A. Membership**

The committee shall consist of a chair and co-chair appointed by the Dean (one Basic Sciences Faculty and one Clinical Sciences faculty). All other members will serve by virtue of their position:

- a. One course director from each preclinical course, including Molecular Medicine, Anatomy, all systems courses, PCS, FMHC and OPP– voting members (Course directors will choose among themselves who will represent the course)
- b. The current chair and co-chair of Clinical Competency Committee (for continuity) – voting members
- c. Director of Academic Support – voting member
- d. Assistant Dean of Academic & Career Support – voting member
- e. Associate Dean of Clinical Sciences – ex-officio non-voting member
- f. Associate Dean of Anatomy and Molecular Medicine – ex-officio non-voting member
- g. Vice President of Institutional Effectiveness – ex-officio non-voting member
- h. Associate Dean of Student Services – ex-officio non-voting member
- i. Clinical Curriculum Manager –staff support non-voting member
- j. Primary Clinical Skills & Curriculum Coordinator – staff support non-voting member
- k. Pre-Clinical Curriculum Manager – staff support non-voting member
- l. Pre-Clinical Curriculum Coordinator – staff support non-voting member
- m. Director of Evaluation & Outcomes Assessment - staff support non-voting member

B. Membership Terms

- a. Chair and co-chair will serve a three (3) year term. There is no limit to the number of terms served. All other members will serve indefinitely by virtue of their position.

C. Purpose and Responsibilities

- a. The committee will ensure ACOM OMS-I and OMS-II students reach the highest level of competitiveness in preparation for the Clinical years (OMSIII and OMSIV) and future residency placement and performance.
 - i. The committee will meet at least twice per semester, perhaps more as needs arise.
 1. A quorum shall constitute five voting members, including the chair or co-chair, plus one staff member for recording purposes.
 - ii. The committee will identify and track students at-risk of not reaching the mean COMLEX I score, placing them at jeopardy to continue into their clinical training using criteria reviewed and adjusted each academic year, including but not limited to the following:
 1. Foundational and/or System course failures
 2. Clinical Course Performance (PCS, OPP)
 3. COMSAE scores
 4. Recommendations and feedback from Course Directors



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- iii. The committee will make recommendations for individual student success, based upon identified competencies in which the student needs to improve.
- iv. The committee will refer to Student Services any students who do not follow these recommendations and do not improve in the identified competencies.
- v. Clinical Course Directors will take the lead in advising students *interested in their specialties*.