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**RESEARCH COMMITTEE  
CHARTER****A. Purpose**

The committee shall consider all matters pertaining to initiation, prioritizing, funding, the evaluating and auditing of intramural and extramural grant applications, post grant awards, funding opportunities, and community projects from the Alabama College of Osteopathic Medicine. These matters shall consist of but not limited to faculty research, clinical research, drug trials, consortia projects both domestic and international, and community-oriented research with collaboration from members of the tri-state area.

**B. Membership**

The committee shall consist of ten (10) members, all of whom shall be voting members. The Chair may nominate a non-voting student representative. ACOM's Director of Research and Grant Development will serve as a permanent member of the committee and Chair, contingent on employment with ACOM. The members shall be appointed by the Dean with recommendations by the Director of Research and Grant Development in consultation with the academic division leaders. The chair will also serve as the Research Elective chair.

- a. Two (2) voting members of the committee shall be from the Division of Basic Sciences.
- b. Two (2) voting members of the committee shall be from the Division of Clinical Sciences.
- c. One (1) voting member of the committee shall be from the Learning Resources Center.
- d. One (1) voting member of the committee shall be from the Division of Student Services.
- e. One (1) voting member will be the Chair of the Institutional Biosafety committee (IBC) and shall serve indefinitely by virtue of the position.
- f. One (1) voting member will be the Associate Dean of Research and shall serve indefinitely by virtue of the position.
- g. One (1) voting member will be the Vice President of Institutional Effectiveness and shall serve indefinitely by virtue of the position.
- h. One (1) ex-officio, non-voting member of the committee shall be a student representative appointed by the Chair.
- i. One (1) voting member of the committee shall be the President of the Alabama Medical Education Consortium (AMEC) Board of Directors, or their designee.

In addition, all ACOM affiliated GME Program Directors, or their designee, shall serve on the committee as ex-officio, non-voting members and shall serve indefinitely by virtue of their position.

A quorum will consist of six (6) faculty members.

### **C. Membership Terms**

- a. The chair of the committee shall be a permanent member of the committee, contingent on employment with ACOM.
- b. Members will be appointed for a term of two (2) years. Terms for voting members shall be renewable, with no limit of renewals, at the discretion of the Dean. Student representatives' terms are renewable for one year.

### **D. Responsibilities**

- a. The committee shall meet at least quarterly throughout the calendar year or more frequently as needed.
- b. The committee shall report to the Dean through the chair of the committee.
- c. The committee shall advise the Dean as to future directions for research, grants, and sponsored programs for ACOM.
- d. The committee shall from time to time author white papers of issues related to research, grants, and sponsored programs for ACOM.
- e. The committee shall be responsible for drafting and monitoring of Objective 4, Research Activities, of ACOM's strategic plan. It will also be responsible for recommendations, revisions, and updates as needed to Objective 4.