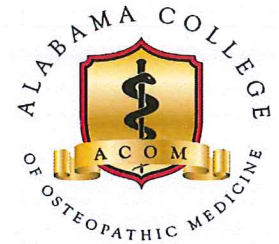


# Alabama College of Osteopathic Medicine



## Title: COMPUTER USE

Effective Date: 7/01/2014

Revision Date:

Review Date: 2/15

Policy & Procedure

### POLICY

It is the policy of the Alabama College of Osteopathic Medicine (ACOM) to provide personal computers for certain employees and work areas.

### PURPOSE


The purpose of this policy is to establish guidelines for use of ACOM computers.

### PROCEDURE

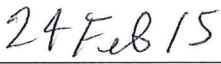
- ACOM computers are provided for business use only and are not provided for personal use by employees. Use of these computers for personal benefit, especially playing games on the computer, is prohibited. This includes software which may be loaded on the computer by employees or which may be included as a part of other software, such as Windows, etc.

### APPROVAL

  
 Approval – Chief Academic Officer

  
 Approval Date

  
 Approval – Chief Executive Officer

  
 Approval Date

Approval – Board of Directors

Approval Date