

## Satisfactory Academic Progress Appeal Form

### Student Information

Last Name	First Name	MI
Student ID/SSN	Phone Number	Program of Study

### SAP Appeal Instructions

Review the Satisfactory Academic Progress (SAP) policy and appeal process outlined online at <https://www.acom.edu/consumer-information/> to determine if you are eligible to file an appeal. Students who have failed to meet SAP standards and wish to appeal the denial of student financial assistance may do so by submitting an appeal packet to the Office of Financial aid. An appeal packet consists of this form, a written appeal statement, supporting documentation, and an academic plan approved by the SPC.

**Incomplete appeal packets cannot be reviewed.**

### Student Acknowledgments

By signing below, I confirm the following:

1. I have read and understand the ACOM Satisfactory Academic Progress Policy;
2. I have received written notification of my failure to meet Satisfactory Academic Progress Standards;
3. All statements made in conjunction with this appeal are true and complete to the best of my knowledge;
4. I understand that submission of this appeal does not guarantee reinstatement of financial aid eligibility;
5. I understand that my appeal may be denied and that appeal decisions made by ACOM representatives are final.

Student Signature	Date
-------------------	------

Office of Financial Aid  
445 Health Sciences Blvd  
Dothan, AL 36303  
Rev 06/01/2020



Phone: (334) 699.2268  
Fax: (334) 699.2266  
Email: [financialaid@acom.edu](mailto:financialaid@acom.edu)